<b>June 2019</b>									
Su	M	Tu	W	Th	Fri	Sa			
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16	17	18	19	20	21	22			
23	24	25	26	27	28	29	f-i		
30									

Sa		
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8	а-е	
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22		
29	f-i	

July 2019										
M	Tu	W	Th	Fri	Sa					
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8	9	10	11	12	13					
15	16	17	18	19	20	f –l				
22	23	24	25	26	27					
29	30	31								
	M 1 8 15 22	M Tu  1 2  8 9  15 16  22 23	M     Tu     W       1     2     3       8     9     10       15     16     17       22     23     24	M         Tu         W         Th           1         2         3         4           8         9         10         11           15         16         17         18           22         23         24         25	M         Tu         W         Th         Fri           1         2         3         4         5           8         9         10         11         12           15         16         17         18         19           22         23         24         25         26	M         Tu         W         Th         Fri         Sa           1         2         3         4         5         6           8         9         10         11         12         13           15         16         17         18         19         20           22         23         24         25         26         27				

**August 2019** Su M Tu W Th Fri Sa a-b 1 2 3 7 8 9 10 4 5 6 c-11 12 13 14 15 16 17 h 24 18 19 20 21 22 23 29 31 25 27 28 30 26

- Commencement of Admission process, Display of merit
- b. 15<sup>th</sup> June 2019 Commencement of Academic Year -Staff Meeting- Formation of various curricular and cocurricular committees
- Review Meeting of admission committees
- d. Meeting of HoDs with Hon. Principal and IQAC, Departmental Annual Planning and Calendar.
- Term Teaching Plan
- Training Programme for teaching staff.
- g. 20<sup>th</sup> June 2019 Commencement of teaching for F. Y classes.
- h. 21<sup>st</sup> June 2019- International Yoga Day.
- 25<sup>th</sup> June 2019 Commencement of S. Y classes.
- 5<sup>th</sup> July 2019 Commencement of teaching for T. Y. Classes
- b. 10<sup>th</sup> July 2019 Commencement of teaching for Post graduate classes
- c. Academic and administrative Audit 2018-19
- d. Principal's address for newly admitted students -(Induction)
- e. First Meeting of IQAC
- f. Meeting of various committees with Hon. Principal.
- g. Exam Committee meeting- Review of Results
- h. Identification of slow & Advanced learners by Mentors
- Feedback collection on syllabi from students/ Alumni/ employers
- j. Orientation to postgraduate students for CBCS and skill based courses
- k. Meeting of Research Advisory Committee Scrutiny of projects under Student Research Scheme and Avishkar, call for Mini Research proposals.
- Meeting of College Development Committee (CDC)
- Formation of Students' Council
- b. Oath taking Ceremony of Student Council and Inauguration of Cultural Council
- Inauguration of various Councils/Fora
- d. DST INSPIRE Camp.
- e. 15<sup>th</sup> August 2019- Independence day
- First Internal Test (Science)
- g. Green Audit
- h. Extracurricular activities of Arts, Science and Commerce Fora.

September 20
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September 2019										
Su	M	Tu	W	Th	Fri	Sa				
1	2	3	4	5	6	7	а-с			
8	9	10	11	12	13	14				
15	16	17	18	19	20	21	d- m			
22	23	24	25	26	27	28				
29	30									

- a. 5th September 2019, Teachers' day- No vehicle day
- b. 14th September 2019- Hindi day
- c. Medical Check-up camp for First Year and Hostel students
- d. Programmes under UGC/ SPPU schemes
- e. Planning & conduct of activities under Student Development Council.
- f. Second meeting of Mentor teachers.
- g. Mid Sem. Exam M. Com and M. A.
- h. Second Internal Test (Science)
- i. Feedback on teaching from Undergraduate & postgraduate students (I term)
- j. Dr. Babasaheb Ambedkar debate Competition
- k. Extracurricular activities of Arts, Science and Commerce Fora.
- 1. Submission of application for affiliation of new courses and continuation of existing courses to SPPU
- m. 20th September 2019 Last date for submission of Eligibility & Anti ragging forms by students.

### October 2019

0 000 000 = 0 12									
Su	M	Tu	W	Th	Fri	Sa			
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20	21	22	23	24	25	26	m		
27	28	29	30	31					

- a. 2<sup>nd</sup> Oct 2019- Birth Anniversary of Mahatma Gandhi- College Cleanliness Drive
- b. Parents' Meet
- c. Alumni meet
- d. Meeting of Examination Committee
- e. Principal's address to Junior Supervisors
- f. Second meeting of IOAC
- g. Commencement of University Examination
- h. Analysis of feedback on teaching received from undergraduate students
- i. Review meeting of HoDs with Principal and IQAC
- j. College term end examination
- k. Meeting of College Development Committee (CDC)
- 1. 19<sup>th</sup> Oct 2019- Term- end Staff meeting
- m. Diwali Vacation

### November 2019

	Sa	Fri	Th	W	Tu	M	Su			
a	2	1								
	9	8	7	6	5	4	3			
b- d	16	15	14	13	12	11	10			
u	23	22	21	20	19	18	17			
	30	29	28	27	26	25	24			

- a. Diwali vacation
- b. 14<sup>th</sup> Nov 2019- Commencement of second term and staff meeting
- c. University Examination (PG)
- d. Activities under Quality Improvement Programme, SPPU

## December 2019

Su	M	Tu	W	Th	Fri	Sa	
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22	23	24	25	26	27	28	
29	30	31					

- a. Parents' meet
- b. Third meeting of IQAC
- c. Declaration of Term End Exam results
- d. Winter camp of NSS
- e. Analysis of feedback on teaching received from postgraduate students
- f. Planning of College- School Complex activities
- g. Study tours/ Field visits

### January 2020

Su	M	Tu	W	Th	Fri	Sa			
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12	13	14	15	16	17	18			
19	20	21	22	23	24	25	j-l		
26	27	28	29	30	31				

- a. Co-curricular and extracurricular programmes of various committees
- b. Experts Talks/ Workshops/ Seminars
- c. Third Internal Exam (Science)
- d. Exam Committee meeting- Result analysis of first term
- e. Planning of Annual Social Gathering
- f. College- School Complex Competitions
- g. Annual Sports 13<sup>th</sup> to 18<sup>th</sup> January 2020 Sports week
- h. 14<sup>th</sup> Jan 2020- Geography day
- i. Annual Social Gathering-  $19^{th} 26^{th}$  Jan 2020
- j. 25<sup>th</sup> January 2020- Annual Prize distribution
- k. 26<sup>th</sup> January 2020- Republic Day Celebration
- I. 28<sup>th</sup> January 2020- Prin. M. V. Kaundinya Research Day

# February 2020

	Sa	Fri	Th	W	Tu	M	Su
a-f	1						
	8	7	6	5	4	3	2
	15	14	13	12	11	10	9
g-l	22	21	20	19	18	17	16
	29	28	27	26	25	24	23

- a. Review meeting of co-ordinators of various committees with IOAC
- b. 10<sup>th</sup> February 2020- University Foundation Day
- c. Feedback on teaching from undergraduate & postgraduate students (II term)
- d. Departmental Prize distribution
- e. Blood donation Camp
- f. 21<sup>st</sup> Feb. 20120 Sanskritatma Award & School College Complex Prize distribution ceremony
- g. 27<sup>th</sup> February 2020- Marathi Day
- h. 28<sup>th</sup> February 2020- National Science Day
- i. 4<sup>th</sup> Internal Test (Science)
- j. Meeting of College Development Committee (CDC)
- k. Sports prize distribution.



<b>March 2020</b>										
Su	M	Tu	W	Th	Fri	Sa				
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15	16	17	18	19	20	21	d,e			
22	23	24	25	26	27	28	f-h			
29	30	31								

- a. Student research competition prize distribution
- b. Principal's address to Junior Supervisors
- c. 4<sup>th</sup> meeting of IQAC
- d. Mid Sem. Exam of M. Com/ M. A.
- e. Commencement of University Examination
- f. Graduation Ceremony
- g. Review Meeting of HoDs with IQAC and Principal
- h. Analysis of Feedback on teaching by graduate & undergraduate students (II term)

## **April 2020**

Su	M	Tu	W	Th	Fri	Sa			
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12	13	14	15	16	17	18			
19	20	21	22	23	24	25			
26	27	28	29	30					

- a. University Examination
- b. Departmental Inputs for AQAR
- c. PBAS submission of teachers
- d. Meeting of College Development Committee (CDC)
- e. Special sports coaching camps
- f. 14<sup>th</sup> April 2020 Birth Anniversary of Dr Babasaheb Ambedkar
- g. 30<sup>th</sup> April 2019- Concluding Staff meeting

## May 2020

Su	M	Tu	W	Th	Fri	Sa	
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17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

a. Maharashtra Day – 1<sup>st</sup> May 2020

#### Note:

- 1. The Heads of all departments should conduct departmental meeting every month and minutes of meeting should be maintained.
- 2. The Heads of all departments should submit monthly teaching- learning summary to IQAC on 5<sup>th</sup> day of every month (or on the following day in case of holiday on 5<sup>th</sup> day of that month).
- 3. Every department must prepare departmental academic calendar after due consultation with staff members at the beginning of academic year.
- 4. Birth Anniversaries, days of National, International importance related to values & ethics will be celebrated on the designated dates as per directions of Govt. of India, Govt. of Maharashtra & SPPU
- 5. Principal reserves the rights to make necessary changes in the Annual Academic Calendar as per the needs of the college and notifications received from Government of Maharashtra, University Grants Commission and Savitribai Phule Pune University from time to time.